

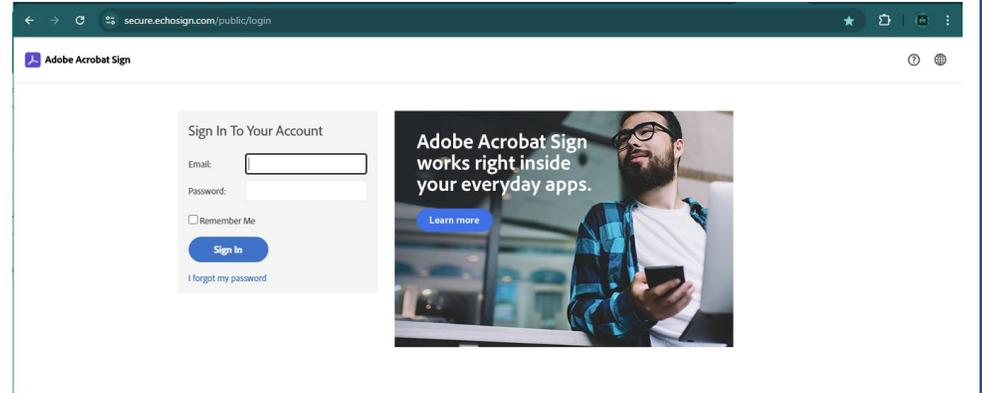
## Fleet Vehicle Request Process

Using Adobesign, you can create and submit the Fleet Vehicle Request Form.

### Book a Flight

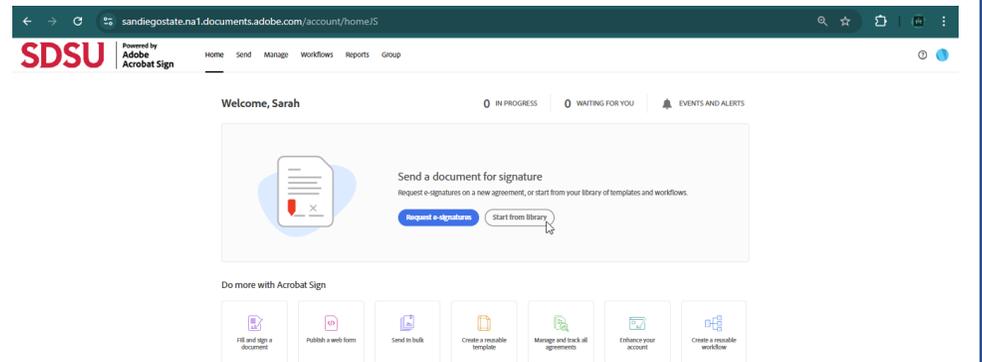
#### Step 1:

To submit request, log into your AdobeSign account with your SDSU email & password.



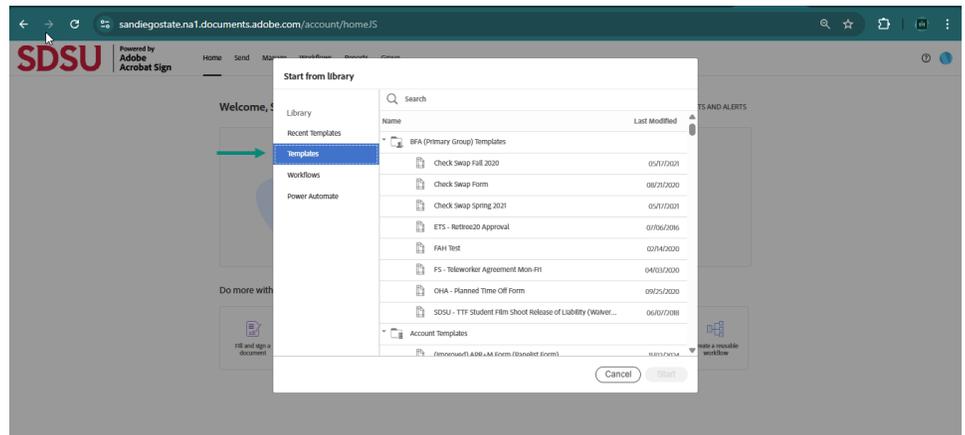
#### Step 2:

Click on “Start from Library”.



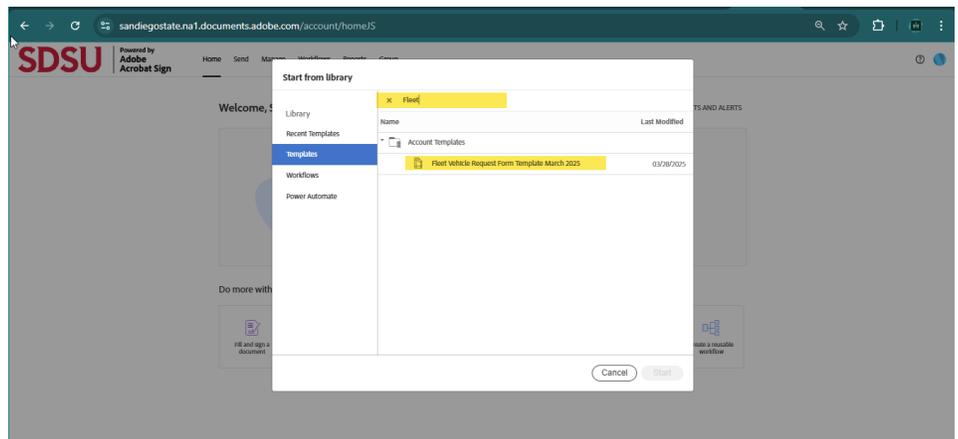
### Step 3:

Click on “Templates”.



### Step 4:

Under Templates search 'FLEET VEHICLE REQUEST FORM'.



### Step 5:

Select the form and click START.

